

Towson University
WOMEN'S AND GENDER STUDIES DEPARTMENT

THESIS FORMAT REVIEW

To: Dean of College of Graduate Studies and Research

From: Student Name: _____

Telephone: _____ **Email:** _____

Enclosed is a draft of my thesis. This thesis was defended successfully on _____ (Date). The format of this draft has been approved by my Thesis Committee Chair. I am now asking for final approval of the format from the College of Graduate Students and Research. After making any corrections the College of Graduate Studies and Research requires, I will deliver two (2) copies on the appropriate paper. I have included a piece of the paper that I intend to use for the final copies. Please inform me if this paper is not suitable.

Areas Reviewed by the College of Graduate Studies and Research

Quality of the Paper (25% rag)	Yes:	No:
Appropriate Margin Spacing in Text	Yes:	No:
Correct Positioning of Page Numbers	Yes:	No:
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Correct Font Style and Size	Yes:	No:
Correct Line Spacing in Text	Yes:	No:
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Appropriate Reference Style used in text	Yes:	No:
Correct Table Names	Yes:	No:
Correct Figure Names	Yes:	No:
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Thesis Committee

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